

DRAGANA MANCIC

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EXPERT TEACHER TRAINER & EFL INSTRUCTOR

20+ YEARS OF COMPREHENSIVE EXPERIENCE • TEACHER TRAINING • MENTORING STUDENT TEACHERS
• SUPERVISING TEACHERS • PERSONNEL MANAGEMENT • PROOF READING • TEACHING ALL LEVELS
(A1 – C2) • CURRICULUM DEVELOPMENT • STUDENT ADVISING • ASSESSMENT
(MARKING&MODERATION) • CAMBRIDGE INTERNATIONAL EXAMINATIONS (ENGLISH ORAL
EXAMINER,IGSEs)

EXPERIENCE

- 2015 - TODAY
EFL LECTURER, UNION UNIVERSITY, FACULTY OF LAW AND BUSINESS STUDIES, SERBIA
- 2009 - 2015
EFL TEACHER, FOREIGN LANGUAGES CENTER SPELL, SERBIA
- 2008 - 2009
EFL INSTRUCTOR & ACADEMIC COORDINATOR, AUSTRALIAN COLLEGE OF KUWAIT, KUWAIT,
IGCSE EXAMINER (ENGLISH AS A SECOND LANGUAGE), BRITISH COUNCIL, KUWAIT – PART-TIME
- 2006 - 2008
EFL INSTRUCTOR, KUWAIT NATIONAL PETROLEUM COMPANY & CHEVRON, KUWAIT
- 2005 - 2006
EFL INSTRUCTOR, EUROPEAN UNIVERSITY, CYPRUS
- 2003 - 2005
TEACHER TRAINER, MINISTRY OF EDUCATION, SERBIA
- 1997 - 2004
EFL TEACHER, PUBLIC SCHOOLS, SERBIA

EDUCATION

- 1997
BA, FACULTY OF PHILOSOPHY, UNIVERSITY OF NIS, SERBIA
- 2009
MA, FACULTY OF PHILOSOPHY, UNIVERSITY OF NIS, SERBIA



CERTIFICATION:

- **2002, CELTA CERTIFICATE, UNIVERSITY OF CAMBRIDGE, UK**
- **2002, TESOL CERTIFICATE, SCHOOL FOR INTERNATIONAL TRAINING, USA**

SKILLS

- Excellent people skills
- Can cope with challenging situations
- Able to deal with behavior issues
- Ability to adapt to various teaching & training environments
- Culturally sensitive
- Good at working under pressure
- Great rapport with students
- Leadership skills

ACTIVITIES

- Passionate about life & getting to know the world. Absolutely love teaching and meeting new people from different cultures.
- Have experience with IGCSE exams (English as a Second Language Examiner)
- Stepped up and took a position of an academic coordinator at the ACK in Kuwait when the English Department was through a difficult period.
- Strongly believe that 'the role of a teacher is to guide and inspire' and that 'we teach who we are'
- Always willing to contribute to the community I live in as well as to learn something new. Have worked in sensitive multi-cultural environments.